

Lake Barcroft Village

Board of Directors Meeting

August 11, 2022 Minutes (Revised)

President Ellen Raphaeli called the August 11, 2022 meeting of the Board of Directors to order at 3:20 p.m. Also present were Sam Rothman, Liz Gianturco, Cathy Williams, Walt Cooper, Beth Auerbach, Sue Morse, and Executive Director Cindy Waters. Ross Kory joined the meeting later. Other members, Jane Guttman and Lisa DuBois, were absent.

After a request from Ellen for any further additions, the Board approved the agenda for the August meeting provided by President Ellen Raphaeli. The revised minutes of the June 9, 2022 meeting, prepared by Secretary Sue Morse, were also approved. Because of a cancellation of the July 14, 2022 meeting of the Board of Directors, no minutes were recorded.

The Treasurer's Report stood approved as presented by Treasurer Ross Kory. Since Ross was absent at the beginning of the meeting, his in-person report was tabled until he arrived later. At the time he returned, Ross asked the Board to decide who has the responsibility for the new Vanguard investment account. The bylaws call for the President of the Board to be responsible for investments and the Treasurer to be responsible for the operational finances. It has occurred to Ross that we need an investment committee. It should be a standing committee. Ross moved that we establish an investment committee with three members, who would all be signatories. Walt seconded the motion. Ross moved again that Sam Rothman serve as another signatory to the current president. Ross volunteered himself to serve as the third member. Ross's motion was seconded by Sue Morse and approved by the members. Ellen thanked Ross for his hard work on the investment account because it has not been a small project!

Executive Director Cindy Waters referred the Board members to her July report. Membership stands at 82, made up by 59 full members (waiting for 2 late renewals, one of which came through, plus two new members, David and Amanda St. John) and 23 social members. Cindy also reported that one couple having a social membership has converted to a full membership. There are also 62 certified volunteers. The total of people attending Village events in July was 56. Activities will step up again in earnest in the fall. Ellen asked Cindy what percentage of full members request services like transportation and computer advice. In answer to Ellen's question, Cindy revealed that typically 10% of the membership uses 90% of the services available. In her capacity of seeking new members, Cindy also plans to also reach out again to Peggy Veroneau.

Vice President Liz Gianturco reported on the status of the ad hoc committee, Rethinking Committees and Updating Bylaws for the Website. Her appeal to the membership of the Village yielded one volunteer. Judy Hilton. During the meeting, Board members Ellen Raphaeli, Cathy Williams, and Beth Auerbach also volunteered to help on the committee. Liz added that her second appeal to the membership will include a link to the bylaws document on the website. The Village Bylaws were written in 2013 and last updated in 2017.

Committee Reports

Communications Committee Chair Jane Guttman was not in attendance, but she had submitted a report of her committee's July activities as follows: She has updated the home page with information about the June Quarterly meeting and uploaded the calendar and the minutes to the website. Sue Morse will be the next interviewee in the November issue (deadline 10/30). Jane already has a book review and will write an article on the September Quarterly Meeting for both *The Villager* and the *Lake Barcroft Newsletter*.

The Fundraising Chair Lisa DuBois was not in attendance so she did not give a report for this meeting. Cindy said that she and Lisa have been discussing a wine tasting fundraiser for the fall.

Walt Cooper, Volunteers and Services Committee Chair, announced that a report is pending because the ad hoc committee is rethinking the status of the committee on volunteers and services.

Walt Cooper has accepted the chairmanship of the Program Committee after Cathy and Clyde Williams resigned the chairmanship. They both received a tremendous thank you from Ellen and the rest of the Board members for serving the committee so well for three years. Cathy said she and Clyde had a great time and were happy to turn the Program Committee over to Walt.

Walt wanted to know if Home Instead should be listed as a sponsor of the Village. Cindy said she thought yes, but she would check with them to make sure they want that designation. Walt reported that he needs to follow up on his proposals for programs: a local group trip to a nearby attraction, such as the Pentagon, Hillwood and the Smithsonian Museums and the establishment of a mentoring program for local schools. He says he has reached out to Grand Involve, a group which already has infrastructure in place to offer help in schools. They do not yet have any of our local schools on their list. Cindy mentioned that feelers that she has sent out regarding board games resulted in one member offering to set up a backgammon group.

The Operations Committee chair Beth Auerbach had no report because not much is going on right now with operations.

Ross Kory, Technology Committee Chair, along with Jane Guttman, will follow up with Debra Lee about making changes to the website to make it more user friendly.

Old Business

Investing Reserve Funds

Ross Kory discussed this in his Treasurer's Report.

Members Only Website Page

No report.

Biennial Report

Sam Rothman reported he has been gathering input.

Meeting with Debra Lee

Cindy and Jane, as well as Ross, will talk with Debra Lee.

New Business

September Quarterly Meeting

The next Quarterly Meeting will be held Monday, September 12. Sam Rothman will be in contact with the speaker from HUD who will present a program on reverse mortgages. Shirley Timashev will host the meeting for all members via Zoom. As a result, Cindy will cancel our reserved room at the Mason District Government Center.

Additional Action Items Brought up

A question about the 10th Anniversary Celebration in 2023 brought up some excellent ideas about how to mark the milestone. We have a \$500 credit at 2941 Restaurant which could be applied to a special celebratory lunch for the members. Further, Ross Kory suggested that we tie in a 10th Anniversary celebration with a fundraiser.

Other fundraising suggestions were to use the wine tasting for the fundraiser, or possibly trying to reschedule the Appraisal Roadshow, which was cancelled last year because of Covid. Ellen suggested that we pass these ideas on to Lisa.

A discussion was held about plans for a barbecue recognition party for the 62 volunteers who assist full members of the Village. A fund of \$500 has been set aside for the party. It was agreed by all the members that our volunteers should be thanked and recognized for their participation in Lake Barcroft Village activities. Ellen would like for everyone who volunteers to get a thank you card. Both Beth and Cathy agreed that providing gifts such as food or lunches for the volunteers are always very appreciated.

Cindy suggested that we continue the holiday gift bags for all members plus four or five of the volunteers. She also announced that Cathy Williams has volunteered to work with Louise Ziebell as co-chairs of the Keeping in Touch group.

Ellen requested a motion to adjourn the meeting. Sam moved and Walt seconded that the meeting be adjourned at 4:05 p.m.

Respectfully submitted,
Sue Morse, Secretary

Next Board meeting – September 8 at 3:15 pm via Zoom