

LAKE BARCROFT VILLAGE

DECEMBER 2021 BOARD OF DIRECTORS MEETING

The Board met by Zoom on December 9, 2021. Ellen Raphaeli presided. Elected Directors Richard Morton, Shirley Timashev, Cathy Williams, Ross Kory, Jane Guttman, Sam Rothman (partial) and Executive Director Cindy Waters participated in the meeting. Liz Gianturco was unable to attend.

Co-president Ellen Raphaeli reported that Linda Woodrow and Marcia Grabowski have resigned from the Board.

Ellen also announced that future Board meetings will begin at 3:15 p.m. rather than 3:30.

The minutes of the November 4, 2021 last meeting were approved.

Treasurer's Report: Ross Kory reported that we anticipate ending the year very close to our planned budget. The \$10,000 donation received last month and additional donations of \$655 received as a result of the Giving Tuesday campaign have made this possible.

Ross reviewed a revised plan for Helpful Village implementation. We will proceed sequentially in phases. Phase 1 will be implementation of the Financial Management function. A team comprised of Ross, Executive Director Cindy Waters and 1-3 others will conduct this phase, with a target completion date of January 31, 2022. Elements of this phase include validating existing HV data (membership, dues paid and donations), reviewing HV membership reports and updating procedures, reviewing HV billing electronic procedures, reviewing the HV dues payment process for paper checks and ACH debits, reviewing HV donation request and capture capabilities (ACH debit & Stripe), and documenting a potential hybrid approach combining electronic and paper media. We will continue operating parallel Access and HV financial functions for 2 months and stop using Access by March. Phases 2 and 3 will cover the Helpful Village Volunteer Services and Events functions.

The Board decided to change the order of business, moving New Business: Board Nominations forward on the agenda.

New Business:

Board Nominations: Ellen noted that Richard Morton, Jane Guttman and Beth Auerbach have agreed to serve on the Nominating Committee; other non-board members may be asked to join the committee. The Nominating Committee will develop a list of nominees to fill the 3 expiring positions currently held by Sam Rothman, Ross and Shirley Timashev. All 3 are eligible to serve an additional 3-year term; Shirley noted she does not want to be considered for a second term. There are also 2 vacancies to fill due to the resignations of Marcia and Linda, which may be filled by Board appointment or by including those positions on the ballot. One term is to be completed in February 2023 and the other is to be completed in February 2024.

Ellen suggested the Board consider two proposals related to Board membership before acting on the nomination process:

- 1) A proposal that the Board consider changing the Bylaws (Article V – Board of Directors – Section 3. Terms) to allow more than one-third of the Directors to be social members. The Bylaws currently specify that at least two-thirds of the Directors must be full members.
- 2) A proposal to consider changing the Bylaws (Article VI – Officers – Section 1. Positions) to allow both social and full members to serve as President and Vice President. The Bylaws currently specify that only full members may serve in those positions.

Bylaws may be changed by a 60 percent vote of the Board, if a quorum is present. It would be possible to vote on both of these suggestions at this meeting. However, the Board decided to delay making a decision until all members are present for the discussion and the Board has had time to consider the implications of the proposed changes. It was also noted that the Board might want to consider changing the Bylaws to make it slightly more difficult than one Board vote to change the Bylaws. Co-chairs Ellen and Sam were asked to draw up documents that show the current relevant Bylaws with proposed changes clearly indicated and distribute the document to the Board for consideration at a future meeting. Cindy suggested we could postpone a decision until after the new Board is in place in March.

Jane volunteered to be appointed to one of the vacated positions on the Board. This offer was accepted with enthusiasm.

The Board returned to the original order of the agenda.

Executive Director's Report: Cindy reported a good number of members attend our programs; this is very impressive, especially when compared with attendance for other local villages. Our volunteers continue to be actively engaged, and one new potential volunteer will be interviewed tomorrow. Sixty LBV brochures have been provided to the Newcomers Club Welcome Committee.

Cindy noted that the Singles Group has been continuing to advertise itself as a Village interest group even though some individuals who attend Singles events are not Village members. In keeping with LBV's recently approved policy, non-members may not attend more than 2 Village events without becoming members. Programs Co-chair Cathy Williams noted that Louise Ziebell plans to ask Single Group attendees at their next meeting whether or not they want to remain a Village interest group.

Committee Reports:

Communications: Jane asked Board members for ideas for the Village and LBA newsletters. Jane is also developing an article on the LBV holiday gift bags, with photos from Linda. Board members suggested we profile volunteers who have provided outstanding service to the Village this year.

Fundraising: Shirley reported that the proposed Roadshow fundraising event is on hold until March. Jane suggested the Board consider selling street number signs as a fundraiser. Cindy will explore possibilities and report at the next meeting.

Volunteers and Services: No report.

Programs: The Committee's report was sent to Board members prior to the meeting.

Membership: The Committee's report was sent to Board members prior to the meeting.

Operations: Beth was asked to send a clean copy of each of the 2 recently passed Operations policies to Cindy. There was no further report.

Technology: No report other than Ross's explanation of plans to implement Helpful Village.

Old Business:

Annemarie Russell research project on sustainability of Villages: Sam noted that Annemarie sent a survey to some Village members indicating that the Board leadership had approved her research project. The Board was favorably inclined to approve the project but had asked her to provide some additional information on her methodology before formally approving it. Sam tried to contact her to inform her that her statement wasn't accurate, but he has not received a response. He will call to follow up.

Adding Ravenwood to the policy statement on geographic boundaries for eligibility for membership in LBV: Sam drafted a message to Kathleen Brown from the Ravenwood community but is waiting to send it until the Board considers a special membership offering. Although our current policy allows membership in LBV by "neighboring communities," which includes Ravenwood, Board members noted that since Ravenwood Park and Barcroft Woods neighborhoods are specified in the policy, we should also list Ravenwood. Beth moved the following:

The board endorse Sam's overture to the members of the Ravenwood community to consider becoming LBV members and amend our geographic boundaries policy to include Ravenwood.

The motion was seconded by Ross and passed unanimously. Jane moved the following:

We offer a month of free social membership to prospective LBV members from Ravenwood as a special promotion from now through January.

The motion was seconded by Shirley and passed unanimously.

Vice President vacancy: Since the resignation of Linda Woodrow the position of Vice President is vacant. Richard moved that Jane be appointed Vice President until the new Board is in place in March. The motion was seconded by Shirley and passed unanimously.

Beth moved the meeting be adjourned and Cathy seconded the motion, which carried.

The next Board meeting will be held by Zoom on January 13 at 3:00.

Respectfully submitted,
Cathy Williams, Acting Secretary for Liz Gianturco