

LAKE BARCROFT VILLAGE, INC.

Minutes of the Board of Directors Meeting  
September 26, 2013

Attending: Carol Bursik, Dawn Donald, Stuart Feldstein, Dale Gianturco, Carl Neuberg, Sam Rothman, and Julie Uritus.

Carl called the meeting to order at 3:00 pm at the Mason District Governmental Center.

The Board reviewed the minutes of the September 12 meeting.

**Motion:** Stuart moved and Sam seconded that we approve the minutes. Motion passed. The minutes will be posted and archived on the web site, along with all of the minutes since March 2013. Sam will follow up with the Communications Committee.

Carl asked that the directors notify Carol if they are unable to attend an upcoming meeting.

Dawn reported that we cleared \$13,726 from the Village Dinner and Auction. Our current bank balance stands at \$51,500. There will be a meeting on lessons learned from the fundraiser so that we can start planning for next year's event. The Board will present Janet Hall with a gift certificate to Chez Francois to thank her for the tremendous effort she put into organizing the dinner and auction.

Dawn announced that Signe Williamson will hold a fundraiser for the women of the Village, which will be a trunk show of the clothing line she represents. Purchases will include a 5% discount for the buyer and a 5% donation to the Village. Dawn will work with Julie to get an e-mail invitation to our members.

Julie presented a report prepared by Moya Atkinson highlighting a number of service requests that may require policy decisions. Issues ranged from assisting families and caregivers with end-of-life situations to referrals for medical and social services. Stuart reminded the Board that our insurance covers the organization, not the volunteers who provide specific services to our members. Renewal of our insurance policy will occur in November. In preparation for the new period of coverage, Julie will arrange a meeting with our broker so that we can address questions about liability.

Julie has decided she would prefer to move the Village office to her home so that she will have greater flexibility in her work schedule. Carl will set up the iPhone for her and a new laser color copier/printer/scanner/fax machine. Carl will order business cards for the directors who need them.

Julie asked how we want mark the passing of a member of the Village, both now and in the future. The Board decided that sending a sympathy card and offering support to the family is the way we will honor the member.

We reviewed Carl's draft of goals for 2013 and the projected income associated with various events. It was noted that the money we earn from special fundraisers complements the donations from individuals, which have been lower this year. There are some large expenses coming up, such as the insurance premium.

At the next general meeting on September 30 Stuart will present the background on associate memberships and will summarize issues that need to be decided. In the month following that meeting we will send a proposal to the members and then call for a vote. If the proposal passes, we will begin implementation in 2014.

Renewal notices will be going out to current members in October, accompanied by a cover letter from the Village president.

Our November 5 general meeting will include a talk from Fairfax County Fire Chief Richard Bowers on personal safety. Jennifer Edge from the Fairfax County Independent Living Project will provide information on their services.

The Marketing Committee has not held any meetings lately. Carl and Dale will confer on the best way to move their work forward.

Julie hopes to have a demo of a 72-hour kit for emergency preparedness available at the September 30 meeting. She will gauge interest in whether this would be a good service to offer our members.

Two new services have been proposed: a house watch program for members who are out of town and a call service to check on members on a regular basis. The Volunteer Committee will work on implementation of these ideas as well as helping members obtain 72-hour kits, for which the members would pay.

The meeting adjourned at 4:35 pm. The next meeting will be on October 10 at the Mason District Center.

Respectfully submitted,

Carol J. Bursik, Secretary