

Lake Barcroft Village
Board of Directors Meeting
MINUTES OF 12 September 2019
Final and Approved 10/10/2019

A regular meeting of the Lake Barcroft Village Board of Directors (BOD) was held on 12 September 2019 at Mason District Governmental Center, 6507 Columbia Pike, Annandale, Va. A quorum being present, the meeting was called to order at 3:03 pm.

Members present: Jane Guttman, Ron Karpick, Ross Kory, Richard Morton, Shirley Timashev, Pedro Turina, Vic Utgoff and Executive Director, Cindy Waters.

Absent: Mary Margaret Flannery and Cathy Williams

The minutes of the 8 August 2019 meeting were approved as submitted by Mary Margaret.

President's Report: Richard had nothing additional to report here. (see below in Operations)

Vice-President's Report: Vic had nothing to report.

Executive Director's Report: Today there are 67 Full Members, 16 Social Members including Walt Cooper and Jan Barrett. There are 63 Certified Volunteers. The cost for Intellicorp is now \$30 inclusive of the driver background check. August LBV activities had 90 attendees, with 27 at Happy Hour. There were 5 requests for services.

Treasurer's Report: Total donations were \$1200, all from the donation solicitation letter which cost \$700 to produce and distribute. Total income for the month was \$2,994. Total expenses were \$6,006 with a resultant net income of minus \$3,012.

Committee Reports:

Operations— Richard had sent out a report prior to the meeting. The agreement with Helpful Village (HV) was signed on 8/20/19. HV sent a spread sheet with the information they needed to fill our database. It took several days for Richard to supply all of the information requested and suspects that more information will be requested. There was discussion as to what to do with our present database. The Access system will not be retained, only spread sheets of the data will be retained. The information stored by Carbonite will disappear one month after we stop payment. The LBV website is supported by Wix and will be separately maintained. HV does have web capability, but it is not as fully functional as Wix, so not worth the time to convert the data.

Communications-- A written report was distributed to board members prior to the meeting. Jane noted that submissions for the next *Villager* are due 31 October. Deadline for the October LBA newsletter for October is 9/18. It will include articles about the Sept. LBV Quarterly meeting by Shirley, the symposium by Kent Knowles will be reviewed by Mary Margaret. An article about the railing into the water at Beach 3 will emphasize that the idea for the project came from LBV, and we contributed \$500 for the project. LBA purchased the wood and railing with WID placing the railing in place. A nice coordinated project in the community.

Fund Raising—Shirley is going to the Annual Village to Village (V2V) meeting, from 9/18-20/19 in Chicago, IL. At the meeting she will be looking into Fund Raising as well as IT at the meeting. Cindy did communicate with Dogfish Head Alehouse, but has not had a response yet. Cindy will follow-up. Glory Days requires a copy of the individual receipts to calculate their donation amount, so this is more difficult to accomplish.

Programs—Cathy was not at the meeting, but distributed a report to Board members prior to the meeting. The Committee continues to be very active. A survey regarding LBV interest in cruises was set out at the Sept. Quarterly meeting, but few folks responded. So, the question as to whether LBV members have any interest in LBV sponsored cruises is still unanswered.

Membership—Vic and Shirley sent out a proposal to establish Health Support Networks ahead of the meeting. The idea is to establish a pilot project for chronic conditions identified by Village members as topics they like to discuss privately with fellow Village members who share the same condition. Discussions would be between LBV members by telephone, email or in person. The involvement would be voluntary and not necessarily permanent. It is appreciated that the information exchanged may be incorrect, but there is no liability for LBV. If an individual would like to discuss a malady with other Village members, Cindy would be contacted. She would share by telephone the names of others who have the same interest. Cindy would keep paper records and not put the information into the Helpful Village database. All involved would have to appreciate the need for privacy and confidentiality. It is appreciated that the County has many resources and information to be used by individuals with chronic illnesses. Shirley will rewrite the proposal.

Volunteers and Services—Pedro has not had further ideas about volunteer appreciation. Having an event at Glory Days is too expensive. The Board agreed that something should be done to honor the volunteers. Last year the picnic at Beach 5 in September was fun, but did not draw many of the volunteers. It is not known if the majority of volunteers would want a picnic, a dinner at a local restaurant, a vest or tote. Richard asked Pedro to devise something to show our appreciation of our volunteers. Cindy has an up-to-date list of the volunteers. Pedro will be out of the country from January to March.

Action Item: Pedro and his committee will investigate ways to honor our volunteers, including what Bawadi Mediterranean Grill can offer.

Pedro has worked with the Keeping in Touch (KIT) leaders. The Directory will be updated annually. He will share with them the thought that medical information should not be disseminated to the KIT team. Health and socially sensitive information should not be shared. If food is taken to members it is not a service if it does not go through Cindy as a request.

Speakers—Ron confirmed that the three fitness experts will speak at the November 11th meeting. Potential topics for next year's Quarterly Meetings include Eddie Azcarate on Personal Safety, Emergency Preparedness, Culmore Clinic Nutritionist, AARP on Scams.

Old Business: Planned Giving: Shirley likes the idea of Planned Giving as put forth by V2V and will explore the trifold handout shared from the DC Waterfront. Shirley would like to work on this project.

New Business: Quarterly Meeting, what worked and what did not. Richard felt that the fact that 40 people attended Gary's talk on cruising suggested that there was interest in this type of topic, but it was noted that the prior Quarterly Meetings had similar attendance.

Cindy will send out a request to the Volunteers asking for additional help in setting up and taking down the chairs and tables for the Quarterly Meetings.

The meeting was adjourned at 5:04 p.m.

Next Board Meeting: Thursday, 10 October 2019, Mason District Governmental Center at 3 PM

Next Quarterly Membership Meeting: Monday, 18 November 2019, 7:00 p.m. Mason District Governmental Center

Next Washington Area Village Exchange (WAVE) meeting, 14 November 2019, 8 AM-4:30 PM, Mary Mount University Conference Center, Register by 4 November, \$15/person. See WAVE website for details. Note this is the same day as our November LBV Board meeting.

Respectfully submitted,

Ron Karpick, Acting Secretary