

**Lake Barcroft Village**  
**Board of Directors Meeting**  
MINUTES OF 12 December 2019

A regular meeting of the Lake Barcroft Village Board of Directors (BOD) was held on 12 December 2019 at 3405 Rusticway Lane, Falls Church, Va. A quorum being present, the meeting was called to order at 3:00 pm.

**Members present:** Mary Margaret Flannery, Jane Guttman, Ron Karpick, Ross Kory, Richard Morton, Shirley Timashev, Pedro Turina, Vic Utgoff, and Executive Director (ED) Cindy Waters.

**Members absent:** Cathy Williams

The minutes of the 7 November 2019 meeting were approved as read.

Unless otherwise noted, officer and committee reports were distributed to board members prior to the meeting; a copy of each is retained by the Secretary. Summations and additions are provided in each category, below.

**President's Report:** Richard and Jane presented options for the reorganization of the Village's BOD committees. Discussion followed but no final decisions were made at this time.

**Vice-President's Report:** [No written report.] Vic reported slow progress on board member nominations. The BOD was reminded that to adhere to the Bylaws' requirement of a 60-day advance notice to Village Members, ballots should be in the mail by 9 January.

**Executive Director's Report:** The late renewal Cindy was waiting on arrived in advance of the meeting and there are now 70 Full Members, 18 Social Members, and 65 Certified Volunteers.

Cindy noted that Cooks on Call now has a workable number of volunteers. She reported that real estate agent Lisa DuBois has volunteered to host a Village fundraiser at her home in February, similar to what she did last year. On the subject of fundraisers Cindy reported that she continues to attempt arrangements with Dogfish Alehouse, and may contact Clare and Don's Beach Shack and Foxfire Grill.

November saw 135 Member appearances at Village events. In the same month there were 11 requests for service.

**Treasurer's Report:** Ross noted that November revenues were lower than expected. Total revenues for the year are about \$4,600 less than last year, mostly due to fewer donations. But he was cautiously optimistic that the difference can be recouped. The end-year result may be on budget rather than a little under budget as he suggested at the quarterly meeting.

Ross suggested that there be a work session on the 2020 budget before the January BOD meeting.

*Action Item: Cindy will check with the governmental center regarding room availability 2:00-3:00pm on 9 January so that the budget work session could be held immediately before the BOD regular meeting.*

Ross reported that the most recent Helpful Village invoice was based on an erroneous total of 84 members.

**Committee Reports:** There was insufficient time to call on committee chairs for reports aloud. There are written reports on file for the following committees: Communications; Programs.

**Old Business:** None

**New Business:** None

Next Quarterly Membership Meeting: Monday, 9 March 2020 at 7:00pm, Mason District Governmental Center

Next Board Meeting: Thursday, 9 January 2020 at 3:15pm, Mason District Governmental Center

The meeting was adjourned at 4:34pm.

Respectfully submitted,

Mary Margaret Flannery  
Secretary