

**Lake Barcroft Village
Board of Directors Meeting, April 11, 2019**

MINUTES

A regular meeting of the Lake Barcroft Village (LBV) Board of Directors was held on 11 April 2019 at the Mason District Governmental Center. A quorum being present, the meeting was called to order at 3:02 pm.

Members present: Mary Margaret Flannery, Jane Guttman, Ron Karpick, Ross Kory, Richard Morton, Shirley Timashev, Pedro Turina, Vic Utgoff, and Executive Director (ED) Cindy Waters. **Absent:** Ellen Feldstein

Motion: Jane moved that the minutes of the 21 March 2019 meeting be approved as read; the motion was seconded. The minutes were unanimously approved as read.

President's Report: Jane reported that letters gauging level of interest were sent to Advisory Council members. She received one response from Jane Woods.

Additionally, two weeks ago an LBV membership invitation was sent to the Barcroft Woods HOA, with the intent that the invitation would go out to HOA residents via listserv.

Action Item: Ron will be in touch with a Barcroft Woods contact to ask about resident responses.

She also reported that an updated LBV ad was created for the Lake Barcroft Association directory.

Vice-President's Report: As a follow-on to the Barcroft Woods topic, Vic, who is also the Membership Committee Chair, stated that there is the possibility of Cindy contacting specific interested persons in Barcroft Woods once Ron has made his inquiry.

Executive Director's Report: Cindy submitted her monthly report. The anniversary party invitations have been mailed. The menu for the event is pending. The LBA Ice Cream Social will take place on Beach 5 on June 8, with a rain date of June 9, from 3-5 PM. LBV will attend with a table, trifolds, and pictures. LBV board members will volunteer at the table.

Treasurer's Report: Ross submitted the Financial Performance report, and stated that \$50,000 has been moved to an interest-bearing CD.

Committee Reports:

Operations—Richard reported that he, Jane, and Ross listened in on a live Helpful Village User group meeting. These four will have access to a private Helpful Village demonstration soon. To help them evaluate the demonstration Richard asks that Board members send to him by Monday comments or questions raised by the webinar.

Communications—Jane requests ideas for *Villager* articles.

Fund Raising—Cindy noted that the upcoming fundraiser will be at the Bawadi Mediterranean Grill, 6304 Leesburg Pike in Falls Church, 12 June, 3:00-10:00 pm. Fifteen percent of the business's proceeds during this time will be donated to the LBV.

Fund raising letters will go out to all Lake Barcroft residents in June and November. Richard and Jane will edit the letter, and ask Board members for creative suggestions.

Commented [RK1]: Consider adding date April 11, 2019

Commented [RK2]: consider adding name of Jane Woods

Commented [RK3]: consider adding that the LBA Ice Cream social will take place on 6/8 with rain date of 6/9. LBV to attend with a table, trifolds, pictures and volunteer LBV Board members

Action Item: Cindy will email to Richard and Jane the fundraising letter used most recently.

The Board will consider submitting grant proposals. Contact Cindy for information on an upcoming proposal-writing workshop.

Programs—Ellen Feldstein submitted her resignation from the Board effective 12 April. Cathy and Clyde Williams volunteered to chair the Programs Committee.

The Spanish Conversation group no longer has a beginner's sub-group.

Membership—Vic will hold a meeting on 17 April to generate membership development ideas.

He is refining the safety-vests-to-members idea with continued interest and input from Board members.

Action Item: Vic will ask the vendor questions posed by Board members and follow up to the Board in email.

Volunteers and Services—Pedro offered a method of surveying LBV volunteers as to their continuing commitment. He was asked to wait until Cindy can provide a more accurate volunteer roster.

Action Item: Cindy will ask the Lake Barcroft Association Membership Chair how residents are asked about their volunteer interests, and if the survey on the back of the annual HOA Invoice Form can be reinstated.

Quarterly Membership Meeting Speakers—Ron reported that the June 10th speaker will be a food critic, Stefanie Gans and that the September 9th speaker will probably be three fitness experts. He has acquired a new committee member, Marcia Grabowski.

Commented [RK4]: consider adding name of Stefanie Gans

Old Business:

Role of Advisory Councils for other Villages—Cindy learned that three nearby Villages do not make use of advisory councils. The Board will take no action on the Advisory Council at this time, but will note whether or not the Board has need to consult with Council members through the remainder of 2019.

Keeping in Touch update—Keeping in Touch informational notebooks were delivered to LBV members.

Symposia Suggestions—A geriatrician was suggested. Board members were reminded to seek out Lake Barcroft residents with interesting backgrounds or expertise to speak at symposia. Board members should share those ideas with the Program Committee chairs.

New Business:

Board Vacancy—Board members were asked to think about the options available and be prepared to discuss at the next meeting.

Richard left the meeting at 4:31 pm.

Announcements: There is a WAVE meeting April 15th.

There is a Village to Village meeting in Chicago September 18-20th. Interested LBV Board members should contact Richard or Jane.

Next Quarterly Membership Meeting: Monday, 6/10/19 at 7 PM, Mason District Governmental Center

Next Board Meeting: May 9, Mason District Governmental Center

Motion: Ron moved that the meeting be adjourned; the motion was seconded. The meeting adjourned at 4:54 pm.

Respectfully submitted,

Mary Margaret Flannery
Secretary