

Minutes of the Lake Barcroft Village  
Board of Directors Meeting  
December 10, 2015

Present: All Board Members  
Cindy Waters, Executive Director

The meeting was opened by Stuart Feldstein, Co-President, at 3:00 p.m. at the George Mason Government Center.

1. A motion was presented to approve the draft 2016 budget by Carl Neuberg and seconded by Clyde Williams. The motion passed with eight agreement votes and one abstention. The November 2015 financial report was also covered.
2. October 15, 2015, meeting minutes. A motion was presented by Richard Morton and seconded by Carl Neuberg to approve the minutes of the October 15 meeting. Approval was voted 9 to 0.
3. Cindy Waters:
  - presented the Executive Director's report for the month of November 2015.
  - Announced that the holiday cards would be delivered to her on December 17. Cards would be sent to all members, auction participants, and vendors. She needs the names and addresses of member of the Business and Professional Club.
4. Sam Rothman reported on authorized vendors. There have been 8 renewals. The remaining outstanding requests total 23.
5. It was noted that the \$100 charity donation would be made for Charles Carpenter to Liz Carpenter.
6. Adele Neuberg led a discussion about the Village Yearly Planning Calendar. A discussion was had regarding how it is laid out. It should be reviewed every Board meeting so that the Board will be aware of upcoming events and projects that are due during the subsequent 90 day period.
7. The meeting minutes of the Fundraising Committee on December 7, 2015, were reviewed.
8. The Annual Planning Calendar calls for the nominating committee to be named in December 2015 for new Board members to be elected at the March General Meeting. It was stated that Adele and Stuart will do it very soon.

9. Status of Annual Report. There will be a Village fact sheet and letter included in each copy distributed. The distribution would be made on a section basis by volunteers to all individual homes in Lake Barcroft.

10. Goodwin House at Home. Discussion included there was no financial cost to the Village. One benefit is that Goodwin House at Home will pay \$200 of the annual dues for members of the Village. Not sure if it is first year only or continuous. Carl Neuberg made a motion that the Board accept the offer from Goodwin House at Home and it was seconded by Clyde Williams. All nine Board members voted for the proposal.

11. Anne Marie Russell will be conducting research of Villages and wants to use Lake Barcroft Village as an example. There was voice agreement of this proposal.

12. The situation of the volunteers who did not take the refresher training was discussed. Several Board members were asked to stay after the Board Meeting. 2/3 to 3/4 of the volunteers did attend the sessions. There will be additional sessions given so that all volunteers will be able to renew their commitment.

13. FOCUS TIME – subject: Strategic Action work plan. A lengthy discussion was had regarding communications and marketing, programs, volunteers and services, membership, governance/leadership and fundraising. 2016 goals were discussed with an emphasis on Open Governance of the Village. Membership increase is a focus for the Spring. Expansion of boundaries of the Village may be discussed in April.

The meeting closed at 4:50 p.m.

Submitted by:

Dawn Marie Donald  
Board Member