

**Lake Barcroft Village  
Board of Directors Meeting  
MINUTES**

A regular meeting of the Lake Barcroft Village Board of Directors was held on 21 March 2019 at 3413 Rustic Way Lane, Falls Church, Va. A quorum being present, the meeting was called to order at 3:02 pm.

**Members present:** Ellen Feldstein, Mary Margaret Flannery, Jane Guttman, Ron Karpick, Ross Kory, Richard Morton, Shirley Timashev, Pedro Turina, Vic Utgoff, and Executive Director (ED) Cindy Waters

The minutes of the 14 February 2019 meeting were approved as read.

**President's Report:** Jane welcomed newly elected board members Mary Margaret Flannery and Shirley Timashev.

**Executive Director's Report:** Cindy distributed leadership handbooks to new members and updated handbook inserts to returning members. She displayed the Village anniversary dinner invitation that she and Jane created. The invitations will be mailed to members in early April.

**Treasurer's Report:** Ross distributed the February Financial Performance spreadsheet.

**Committee Reports:**

Operations—Richard reported that Adele Neuberger requests Keeping In Touch (KIT) group updates be in the Village membership database prior to the next KIT meeting and prior to publishing a new KIT directory. Ron will tell Adele to make a very specific request of the ED and to allow at least one week's lead time.

Richard distributed a plan to evaluate the Helpful Village software. The principals of the evaluation team, aka the user group, will view the Helpful Village webinar on 27 March. Richard requests LBV board members view the informational video on the Helpful Village website before the next regular board meeting and do their best to anticipate how the software can/cannot meet the Village's specific needs. Additionally, he will research negative feedback of previous Helpful Village users or trial users.

Communications—Jane suggested interviews of new board members as articles for the next two editions of *The Villager*: Mary Margaret for the April edition; Shirley for the August edition.

Fund Raising—Shirley, in coordination with Cindy, announced the next fundraiser will be at the Bawadi Grill, 6304 Leesburg Pike in Falls Church, 12 June, 3:00-10:00 pm. Fifteen percent of the business's proceeds during this time will be donated to the LB Village.

Programs—Ellen submitted the events calendar for April and May, and requested more presence of Village board members at events. She announced that beginning in April Terry Stone will host the Happy Hours indefinitely. The Program Committee will consider Clyde Williams' offer to do baklava instruction in his home. Ellen continues to solicit topics for new programs and for symposia. Ron is considering developing a small committee to help find speakers for the Quarterly Meeting programs.

Membership—Vic plans to discuss membership growth ideas with Shirley Timashev and John Albertella, and afterward present some ideas to the LBV Board. He continues to explore details on providing safety vests to members and will get a sample to show the Board. It was suggested that Vic contact Rick Kercz about speaking at a future Quarterly Meeting on the topic of walking safely around the lake community, and using that venue to introduce the use of safety vests.

Volunteers and Services—Pedro offered ideas for volunteer stewardship that included a letter from the LBV Board President; volunteer re-commitment requests; social events featuring volunteers exclusively.  
*Action Item:* Pedro was asked to draft a volunteer recruitment letter for the Co-Presidents to review.

**Quarterly Membership Meeting Speakers:** No decisions on speakers have yet been made for the June and September meetings. Ron reports that a physical therapist has offered to give a presentation.

**New Business:**

Advisory Board—Discussion involved what the group of individuals referred to as the Advisory Board should be called, and what purpose they serve to the Village Board both collectively and as individuals. Cindy will check with other Villages to find out their practices in this regard.

Co-President Richard Morton left the meeting at 4:40pm.

Expanding LBV Borders—Shirley Timashev moved that the LBV Co-Presidents write a letter of invitation to Barcroft Woods residents. The motion was seconded; the motion was carried unanimously.  
*Action Item:* Jane asked Vic to draft a letter of membership invitation to the residents of Barcroft Woods.

Drives to Dulles airport—The ED consistently has difficulty fulfilling member requests for rides to Dulles airport. The concept of mileage reimbursement was rejected. Ellen Feldstein moved that the Village discontinue offering transportation to Dulles airport as of 1 September. The motion was seconded. The vote was Aye-6, No-1, Abstain-1. The motion was carried.

*Action Item:* Jane asked Ellen and Shirley to draft a relevant statement of policy.

An announcement of the new policy will be made in the next edition of *The Villager*.

Next Quarterly Membership Meeting: Monday, 10 June 2019, 7:00 pm, Mason District Governmental Center

Next Board Meeting: 11 April, Mason District Governmental Center

The meeting was adjourned at 5:05 pm.

Respectfully submitted,

Mary Margaret Flannery  
Secretary