

Lake Barcroft Village, Inc.

Minutes of the Board of Directors Meeting held on April 9, 2015

Attending: All Board members and Executive Director Cindy Williams

Co-President Stuart Feldstein called the meeting to order at 3:00pm at the Mason District Government Center.

Minutes: The Board approved the minutes of the March 13, 2015 meeting.

Treasurer's Report: Dawn Donald provided a brief overview of the March 2015 treasurers' report. LBV had no new revenues during March; expenses totaled \$2,090 for the month. Revenues and spending for the year to date are consistent with LBV's financial planning. The Board accepted the Treasurer's March report.

Executive Director's Report: LBV has contracted with Mr. Edgar Rivas to provide "contingency backup" for the Executive Director. In the event the Executive Director becomes unavailable for any reason, Mr. Rivas will temporarily assume the duties of the Executive Director and keep the LBV operating. Mr. Rivas may also be called upon to accomplish tasks related to program enrichment and operations improvements on a case-by-case basis.

LBV membership and volunteer activity remained essentially stable during March. Cindy Williams has identified five single and four dual households who could benefit from social outreach volunteers. She is developing plans to match volunteers to needs in the same or nearby Lake Barcroft sections. Efforts are also underway to provide access to the Lake Barcroft Association contractor list accessible via the LBV website.

Non-Owned Vehicle Insurance: LBV's liability insurance company suggested that the Village might not have insurance protection when privately owned vehicles are used on village matters. Since the Village owns no vehicles, all transportation requests are met by volunteers using their own vehicles. Stuart Feldstein has reviewed LBV's relevant insurance

policies. He found that the Village is covered. The Village office will continue to keep updated files on all LBV volunteer drivers.

LBV Treasurer Election Review: The Board reviewed its March 28 election for the Village Treasurer and concluded that the results of the election of Carl Neuberg as Treasurer should stand.

Bank Signature Authorization: The Board approved a Resolution authorizing the Treasurer to revise and update the signatories for the Corporation's bank accounts with the BB&T Bank to exclusively consist of Treasurer Carl Neuberg, Co-President Stuart Feldstein, and First Vice-President Sam Rothman.

Committee Chair and Board Member Assignments: The Board reviewed membership of the seven LBV Committees. Board representatives are assigned for each LBV Committee. The Board discussed whether the Village needed a Vendors Committee and decided to defer action on this issue. The LBV office maintains a list of contractors specific to the needs of Village members that are not included in the Associations contractor list. Members should be encouraged to call the Village office for recommendations for home health care providers and other special needs of seniors.

Long Term Planning Calendar: A calendar listing the Board's tasks for the remainder of 2015, including the assignment of responsibility of LBV officers and Committees was reviewed and approved.

May 19, 2015 Quarterly Meeting Plans: This meeting will begin at 7:00pm at the George Mason Government Center. Former Congressmen Tom Davis and his co-author Martin Frost will sign their book, *The Partisan Divide*, for 30 minutes then take questions from the audience. Members of the LBV Business and Professional Club will also be available to discuss their products and services. LBV members will be sent announcements of this meeting,

Committee Reports: The Board accepted written reports from three committees.

The Communications Committee reported that it has placed an article in the April 2015 LBA Newsletter and that it now expects submit an article each month. Jane Guttman will be taking on the production of the Village newsletter.

The Membership Committee reported that the Quarterly newsletter would be distributed soon. Several other initiatives to attract new members and sustain existing members are underway.

Co-President Adele Neuberg reported that the format for the 2015 Membership Survey has been completed. The Board discussed the processing of data d from the completed surveys received and the likely number of returns that might be received. The survey will be mailed to all members in early May.

The Program Committee listed its regular events, notebook projects, and two proposed cultural and educational sessions. LBV members are regularly reminded of these scheduled events.

Change of May Meeting Date: The next LVB Board meeting has been rescheduled to Thursday, May 21 at 3:00pm.

New Business: Co-President Stuart Feldstein announced that there would be an ad hoc session of Board members, meeting as a “committee of the whole,” on Thursday April 16, 2015 at 3:00pm to discuss membership voting rules.

Co-President Stuart Feldstein adjourned the meeting at 4:25pm.