

LAKE BARCROFT VILLAGE, INC.

Minutes of the Board of Directors Meeting
January 8, 2015

Attending: Carol Bursik, Dawn Donald, George Erikson, Stuart Feldstein, Nancy Mattson, Adele Neuberg, Carl Neuberg, Sam Rothman, and Clyde Williams. Eddie Rivas was a guest.

Clyde called the meeting to order at 3:03 pm at the Mason District Governmental Center. Introductions were made since our guest, Eddie Rivas, will be supporting the Village as a backup to the Executive Director and as an advisor to the Board. George noted that we are preparing a personal services contract for Eddie, who will be working in partnership with Cindy Waters. Eddie and his wife will be coming to the Anniversary Party on January 11 so that we can welcome him and give him an opportunity to meet our members.

Minutes: The Board reviewed the minutes of the December 11, 2014, meeting.

Motion: George moved and Sam seconded that we approve the minutes. Motion passed.

Treasurer's Report: Dawn distributed copies of the 2015 budget, which included the 2014 budget figures and the revenues/expenses through December of last year. Our checking account balance is \$49,911.31. She will provide more detailed information on the proceeds of two fundraisers last year: the auction in October and the Mardi Gras party. In accordance with an earlier Board decision, Dawn established a reserve account by purchasing a \$30,000 certificate of deposit for one year with BB&T Bank. There is a minimal charge for early withdrawal.

Executive Director's Report: Adele reported that office has been busy with membership renewals. We have many people eager to help our members, but we need to encourage Village members to ask for assistance. We have talked about setting up a buddy system to encourage contact between volunteers and members; perhaps now is the time to get that moving. Adele worked with Richard Morton to create some new reports that will pull relevant information from our database.

Good news! Cindy Waters will be able to resume her work as Executive Director on Friday, January 9, at 1:00 pm.

Committee Reports

Programs (Nancy): Nancy summarized the activities on the schedule for January and into February, including Silver Fox Men's Lunch, happy hour at the Mandelbergs, the coed luncheon, and the shuttle to the National Museum of the American Indian. The Notebook Project will continue with sessions on adjusting to change and organizing your home.

We have been approached about purchasing a PolarCare machine for helping individuals who are recovering from joint surgery. The equipment runs about \$200, and we would share access to it through the Women's Club medical closet. Before making a decision we need more information. Clyde will look into this.

Communications: No report.

Membership (Adele): Adele proposed that we survey Lake Barcroft residents who are 65 and older concerning our services, programs, and participation on the Board and committees. Harriette Kinberg has adapted a survey used by At Home in Alexandria, which Adele shared with the Board. The Board agreed to having the committee mail the questionnaire along with a SASE for return response.

Small group sessions will reconvene in March or April when the weather is better. We have received renewals from 66 members, or 61% of the Village. Thus far, three have definitely not

renewed. Two of the three have moved out of the Lake, including Marian Cromley, who initiated the happy hours, our most popular social activity. Adele proposed that we honor Marian, now a resident of Goodwin House, with an alumni membership so that she can continue to be involved in the social life of the Village.

Motion: Adele moved and Carl seconded that we give Marian a one-year alumni membership (\$50 value). Motion passed.

Services: No report.

Fundraising (Dawn): The Business and Professional Club now has seven members. About fifteen people will be coming to the Anniversary Party. Next week Dawn and Louise Ziebell will meet to work on expanding the club, starting with vendors who advertized in the auction catalog. Goodwin House has a gold-level membership due to the services they subsidized for the Anniversary Party and our fall retreat, valued at \$2,600. We will be listing the gold, silver, and bronze members on the Village website.

Volunteers: No report. See New Business.

Old Business:

Nominations and Elections Committee: George will work with Sam and Carl to create a list of candidates equal to the three vacancies on the Board. They will present the slate at our February meeting.

Scheduled Meetings: The next Board meeting will take place on February 12 from 3:00-5:00 pm at the Mason District Governmental Center. The Second Anniversary Party will be held on January 11, from 5:00-8:00 pm at Goodwin House in Baileys Crossroads. The Lake Barcroft Village annual meeting is set for March 16 at the Mason District Center.

Bylaws Amendment: Based on our prior decision, Sam will draft a revision to the bylaws, in order to allow non-members to serve on the Board of Directors up to a maximum of three. We will vote electronically upon receipt of Sam's email.

New Business:

Appreciation Gifts: The Board discussed an appropriate thank-you to Moya Atkinson and Julie Uritus for volunteering to handle Village business during Cindy's absence.

Motion: Stuart moved and Adele seconded that we give each of them a gift card to Great American Restaurants. Motion passed. Carol will purchase the gift certificates.

Co-Chair of Volunteer Committee: Jane Karpick resigned as co-chair of the committee on January 5. There will be a special meeting to discuss rejuvenating the committee, with input from Eddie and Cindy. There was discussion on the current structure, which combines volunteer work with Village services. Carl commented that our members are confused about what "services" refers to; he suggested separating vendors from the Volunteer/Services mix. Clyde asked Carl to come back to the Board with a proposal on a vendor committee.

Articles of Incorporation: Stuart will finalize a re-statement of our Articles of Incorporation. As soon as he gets the SEC ID number for the Village, he will complete the revision for Clyde's signature.

Adjournment: Sam moved and Carl seconded that we adjourn the meeting at 4:35 pm. Motion passed.

The next meeting will be February 12 from 3:00-5:00 pm at the Mason District Governmental Center.

Respectfully submitted,

Carol J. Bursik, Secretary