

Lake Barcroft Village
Board of Directors Meeting
MINUTES 13 MARCH 2025

A regular meeting of the Lake Barcroft Village (LBV) Board of Directors was held on 13 March 2025 via Zoom. The meeting was called to order by President Walt Cooper at 3:03 pm.

Members present: Past President Ellen Raphaeli, President Walt Cooper, Vice President Nazir Bhagat, Treasurer Ross Kory, Secretary Cathy Williams, additional Board members Elizabeth Boris, Lisa DuBois and Jane Guttman, and Executive Director (ED) Cindy Waters. **Unable to attend:** Board member Liz Gianturco.

The agenda for the meeting and minutes from the February 13, 2025 meeting were accepted..

Unless otherwise noted, officer and committee reports were distributed to Board members prior to the meeting; a copy of each is retained by the Secretary. Summations and additions are provided in each category, below.

Treasurer's Report: There was no Treasurer's report due to technical difficulties. Ross noted that for February, revenues were approximately \$1,500 and expenses were approximately \$3,000, in line with typical financial results for this time of year. A \$45,000 CD was recently purchased at a rate of 3.95% for 5 months.

ED's Report: ED Cindy Waters submitted a written report prior to the meeting. There are 42 full members and 39 social members, including 2 new and 1 renewing social member.

Committee Reports:

Communications – Jane Guttman submitted a written report prior to the meeting. Ellen is preparing an article for the LBV newsletter on the newly elected LBV members and outgoing president Walt Cooper. The deadline for *The Villager* is April 30 for May publication. Ellen uploaded the January Board minutes and the latest calendar to the LBV website. Jane asked for updated photos/blurbs for the website home page.

Fundraising—Lisa DuBois submitted a written report prior to the meeting. She suggested and the Board agreed on May 17 (rain date May 18) for the next wine tasting fundraiser. She noted that Paradigm Experts' Steve is available for the rescheduled Appraisal Road Show in October and November. Cathy will check on available Saturdays at the St. Alban's parish hall in late October.

Programs – Cindy submitted a written report prior to the meeting. Walt volunteered to organize the trip to the Smithsonian Craft Show in April. Nazir said he would check into hosting the Happy Hour June 28 in the Mandelbergs' absence. Lisa volunteered to host Happy Hour in the future if needed.

Cindy will talk with husband George about hosting a Volunteer Recognition Barbecue in the spring/summer (June or July). Last year's event was very successful, and approximately half of the volunteers attended. We will decide on a date at the next meeting.

Membership Marketing – Cathy Williams submitted a written report prior to the meeting. She showed the newly revised brochure and noted that Cindy will take copies to Nomi Taslitt, who chairs the Newcomers' Welcome Committee. Cathy noted that Don Christian designed the brochure as well as an updated LBV ad for the next LBA newsletter. She will ask Don to create some additional ads with different photos for future use. Board members suggested that Don receive special recognition for his volunteer design work for the Village.

Keeping in Touch (KIT) –Elizabeth Boris submitted a written report prior to the meeting. Marcia Grabowski held a meeting of all KIT coordinators in February to allow coordinators to share experiences. Marcia plans to hold monthly coordinator meetings for the next few months. Nazir noted that the February meeting was very helpful. Those present requested that their list of group members include reference to full vs. social members. Full members may have different preferences regarding the frequency of contacts.

Operations – Liz Gianturco was unable to attend the meeting and will send a written report to Board members in the next few days.

Old Business

Biennial Report – Walt commended Ellen Raphaeli for her excellent work in completing the 2023-24 LBV Biennial Report. Cindy noted that for the past several issues the report has not been printed, but a pdf was sent to all members via email. She will make a few printed copies for distribution at the Quarterly Meeting.

March 27 Quarterly Meeting – Walt will be out of town, and Nazir has agreed to chair the meeting. Ross and Ellen will set up the computer and projector. Cindy will ask the Mason District Supervisor's office if they have an audio system, and if so, if we can borrow it. Ross will bring the small amp audio system if needed. Walt will create the slides for the business meeting and submit a draft to the Directors early next week. Cindy has arranged with volunteers to bring refreshments and help with set-up. Ellen will ask for permission to download and use the slides for a news article about the presentation.

2025 Budget – Ross will complete the proposed 2025 budget at a later date.

New Business

Response to VA Village Collective – Nazir asked for ideas on how to respond to the VA Village Collective's request for ideas on what we would do if we had a \$5,000 project grant. Responses are due within 2 weeks. Several ideas were suggested, including training for KIT captains or other volunteers, social workers on call, fall alert systems, and expanding services for isolated individuals. Cindy will follow up with Nazir regarding a possible project to assist individuals who are recently bereaved.

Plans for Officer Election and Orientation of New Board Members – The Board decided to meet Thursday, April 3 at 3:00 via Zoom to elect new officers and provide orientation for new Board members. Cindy will provide new leadership manuals for the new members and any existing Board members who need them, and will provide update pages to those who currently have leadership manuals. Ellen noted that we will need to update the bylaws section of the manual and add a section on the new KIT groups. Elizabeth will provide an updated KIT list to Cindy.

The meeting was adjourned at 3:58.

Next Regular Board meeting: April 10 at 3:00 via Zoom.

Respectfully submitted,
Cathy Williams, Secretary